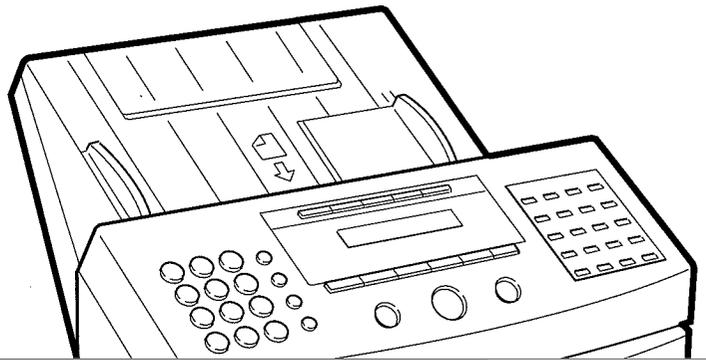


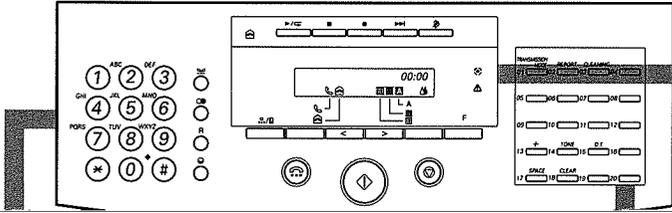
SIMILLES

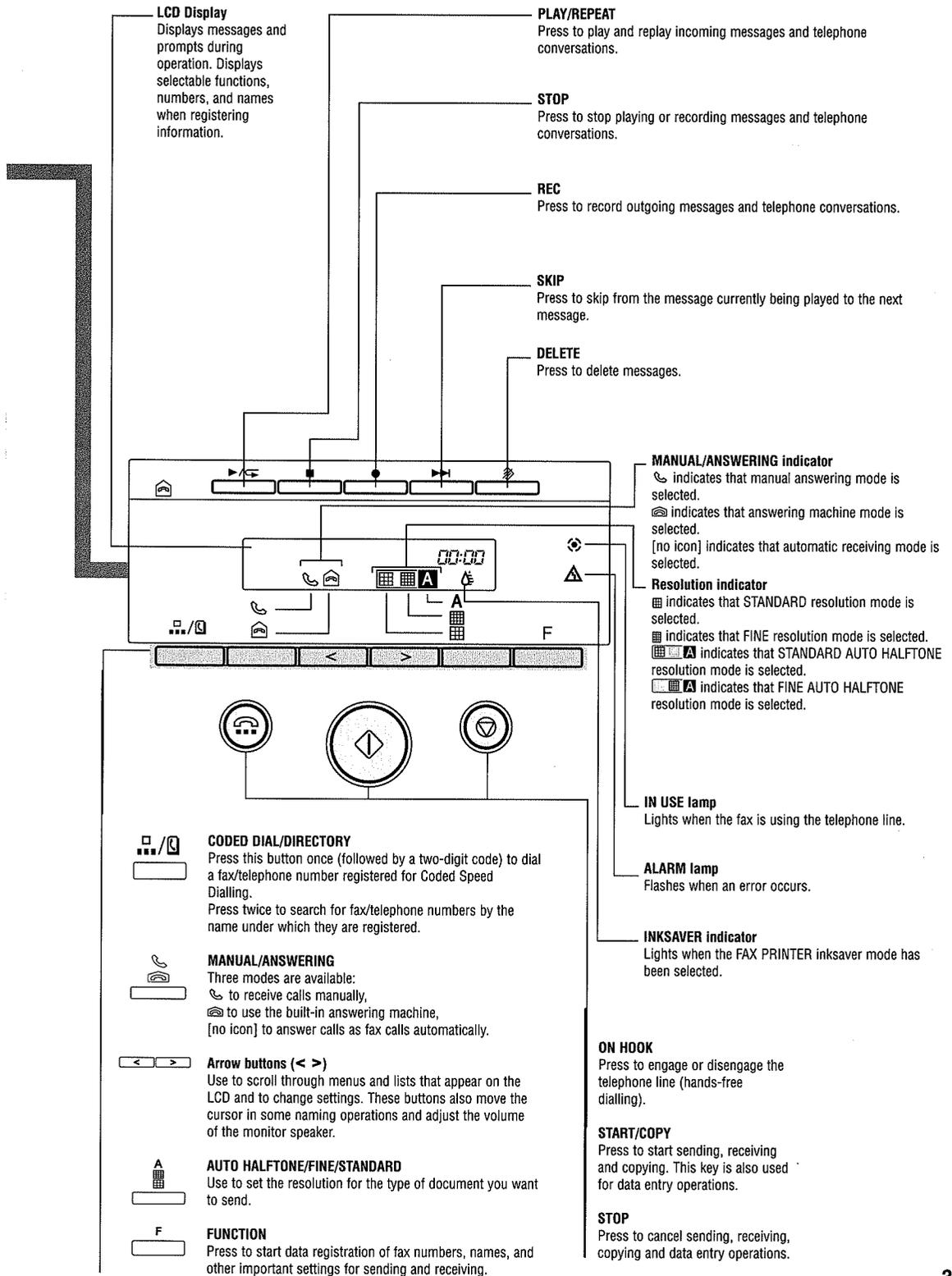
Canon FAX-B110

Quick Reference Guide



FAX CONTROLS – THE OPERATION PANEL

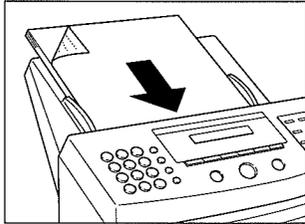




DIRECT SENDING

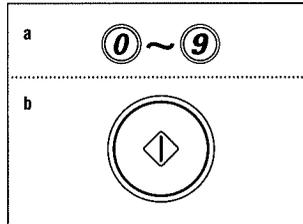
1 Regular Dialling

(54)



- 1 Feed the document face-down into the Automatic Document Feeder (ADF).

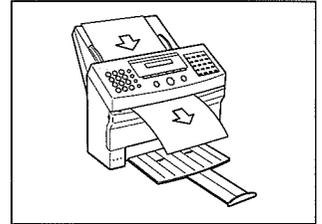
DOCUMENT READY



- 2 Dial the other party's fax number.

Press [START/COPY].

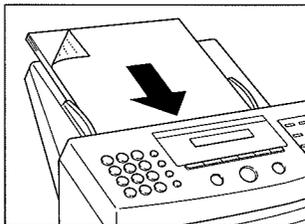
TEL= 3456 7890



- 3 The fax begins sending the document.

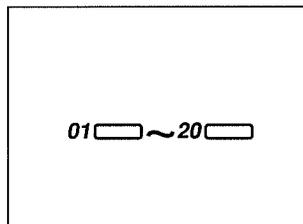
2 Using One-touch Speed Dialling

(55)



- 1 Feed the document face-down into the Automatic Document Feeder (ADF).

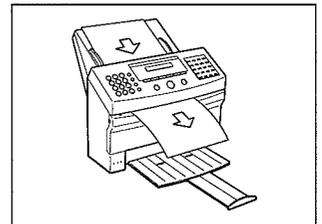
DOCUMENT READY



- 2 Press the One-touch Speed dialling button assigned to the number to which you wish to fax.

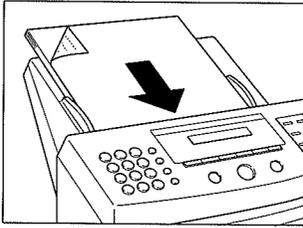
CANON USA

12345678999



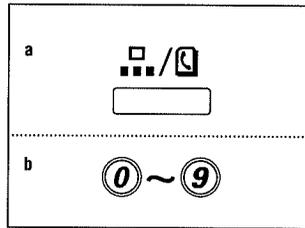
- 3 The fax begins sending the document.

3 Using Coded Speed Dialling (55)



- 1 Feed the document face-down into the Automatic Document Feeder (ADF).

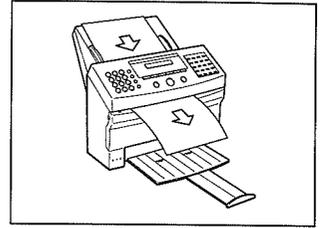
DOCUMENT READY



- 2 Press [CODED DIAL/DIRECTORY] and enter the appropriate two-digit Coded Speed Dialling code.

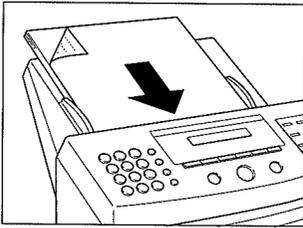
CANON USA

12345678999



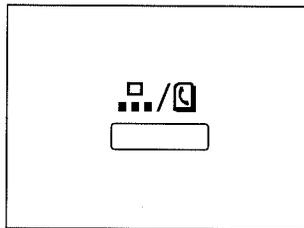
- 3 The fax begins sending the document.

4 Using Directory Dialling (56)



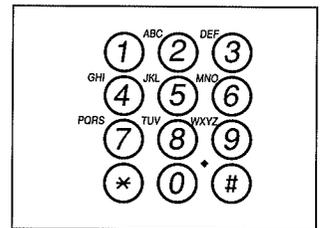
- 1 Feed the document face-down into the Automatic Document Feeder (ADF).

DOCUMENT READY

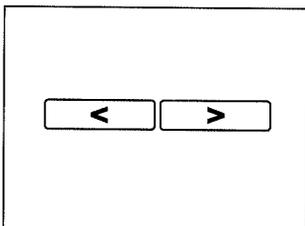


- 2 Press [CODED DIAL/DIRECTORY] twice.

SEARCH TEL DIR.

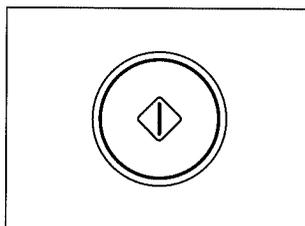


- 3 Look up the number alphabetically.

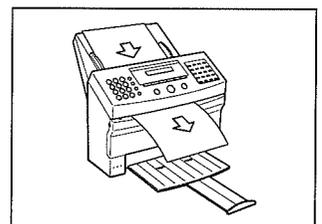


- 4 Press the arrow buttons until the name whose number you want to dial appears on the display.

CANON USA



- 5 When you find the name you are looking for, press [START/COPY].



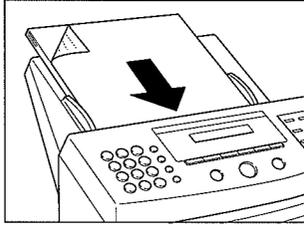
- 6 The fax begins sending the document.

MEMORY SENDING

With Memory Sending, the fax quickly scans the document into memory. Then, after it dials the receiving party, it sends the document from memory. This means you do not have to wait for the fax to finish sending before you can retrieve your original document.

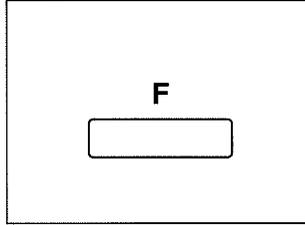
1 Regular Dialling

(54&57)



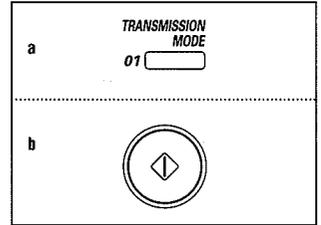
- 1 Feed the document face-down into the Automatic Document Feeder (ADF).

DOCUMENT READY



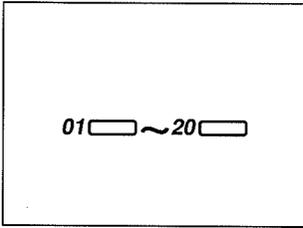
- 2 Press [FUNCTION].

SELECT MENU



- 3 Press [TRANSMISSION MODE].
Press [START/COPY].

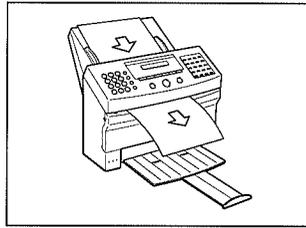
MEMORY TX



4 Press the One-touch Speed dialling button assigned to the number to which you wish to fax.

CANON USA

12345678999

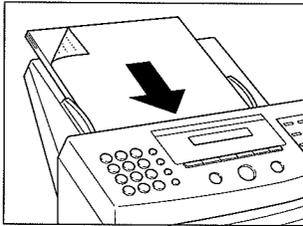


5 The fax scans the document into memory and begins sending.

TX/RX NO. XXXX

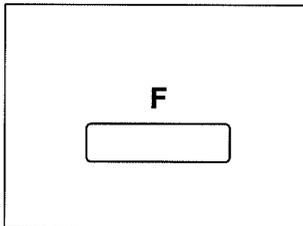
MEMORY INPUT P01

3 Using Coded Speed Dialling (55&57)



1 Feed the document face-down into the Automatic Document Feeder (ADF).

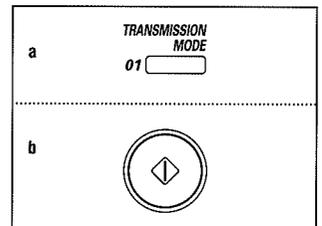
DOCUMENT READY



2 Press [FUNCTION].

SELECT MENU

TEL REGISTRATION

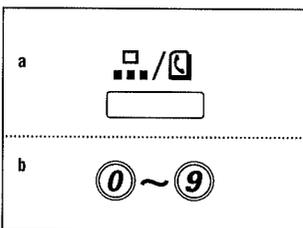


3 Press [TRANSMISSION MODE].

Press [START/COPY].

MEMORY TX

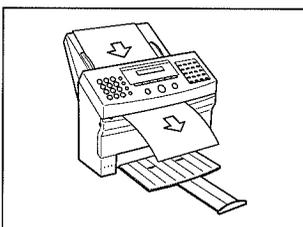
TEL=



4 Press [CODED DIAL/DIRECTORY] and enter the appropriate two-digit Coded Speed Dialling code.

CANON USA

12345678999

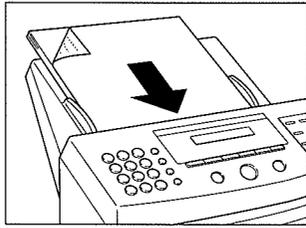


5 The fax scans the document into memory and begins sending.

TX/RX NO. XXXX

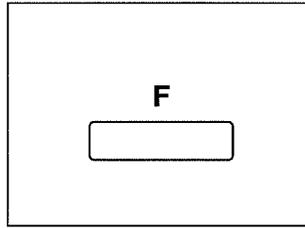
MEMORY INPUT P01

4 Using Directory Dialling (56&57)



- 1 Feed the document face-down into the Automatic Document Feeder (ADF).

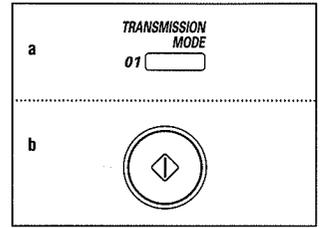
DOCUMENT READY



- 2 Press [FUNCTION].

SELECT MENU

TEL REGISTRATION

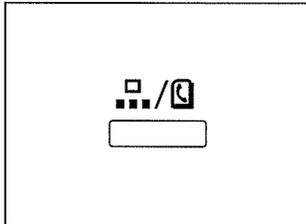


- 3 Press [TRANSMISSION MODE].

Press [START/COPY].

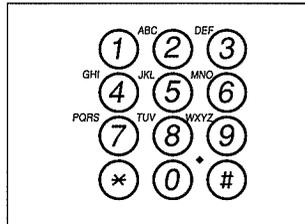
MEMORY TX

TEL=

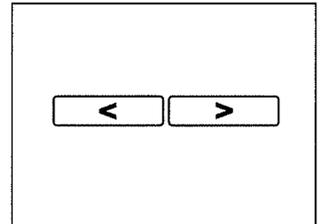


- 4 Press [CODED DIAL/DIRECTORY] twice.

SEARCH TEL DIR.

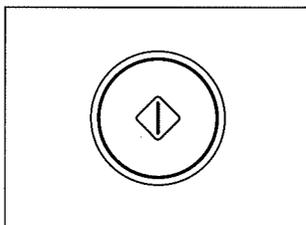


- 5 Look up the number alphabetically.

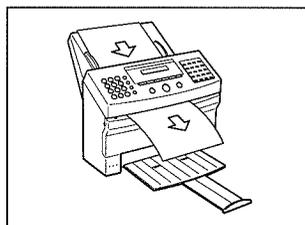


- 6 Press the arrow buttons until the name whose number you want to dial appears on the display.

CANON USA



- 7 When you find the name you are looking for, press [START/COPY].

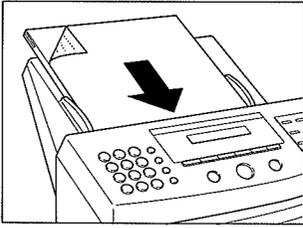


- 8 The fax scans the document into memory and begins sending.

TX/RX NO. XXXX

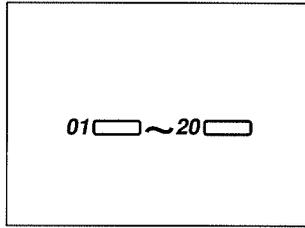
MEMORY INPUT P01

5 Sending to More than One Location (55&64)



- 1** Feed the document face-down into the Automatic Document Feeder (ADF).

DOCUMENT READY

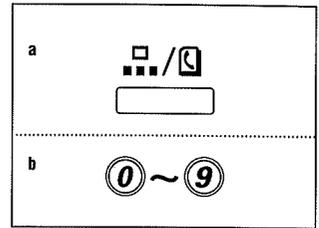


- 2a** Press the appropriate One-touch Speed dialling buttons. Simply dial the numbers one after the other.

CANON USA

12345678999

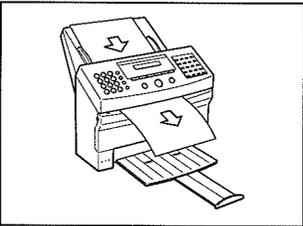
OR



- 2b** Press [CODED DIAL/DIRECTORY] and enter the appropriate two-digit Coded Speed Dialling codes. Make sure you press [CODED DIAL/DIRECTORY] before you enter each code.

CANON USA

12345678999



- 3** The fax scans the document into memory and begins sending approximately 10 seconds after you press the last button.

TX/RX NO. XXXX

MEMORY INPUT P01

REDIALLING

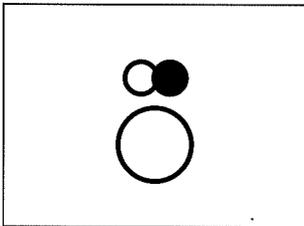
1 Automatic Redialling _____ (58)

When a facsimile number is busy, does not answer, or an error occurs while sending, your fax waits for a short time and then automatically redials the same number.

The fax displays **REDIALING** while it is in the redialling process.

REDIALING

2 Manual Redialling _____ (58)



1 Press **[REDIAL]**.

The number of the last party you called is redialled.

RECEIVING DOCUMENTS

The fax is set up at the factory for receiving documents and telephone calls over one phone line (AUTO FAX/TEL switchover). If the incoming call is from another fax, your fax will quietly receive the document without ringing. If the call is from a person, your fax will ring to alert you to pick up the telephone and answer the call. You can change this receiving mode to Automatic receiving or Manual receiving, as described in the Installation Guide.

1 Receiving Documents in the Memory _____ (70)

When the fax receives documents in memory, you see one of the following messages and you must perform one of the following actions:

CHANGE CARTRIDGE

Cause: You ran out of ink or the BJ cartridge is not set properly.
Action: **Install a new BJ cartridge.**

PUT IN CARTRIDGE

Cause: There is no BJ cartridge.
Action: **Install a BJ cartridge.**

CHECK REC PAPER

Cause: You ran out of recording paper.
Action: **Load paper into the paper tray, then press [STOP].**

REC. PAPER JAM

Cause: A paper jam occurs.
Action: **Clear the jam, then press [STOP].**

CHK. FRONT COVER

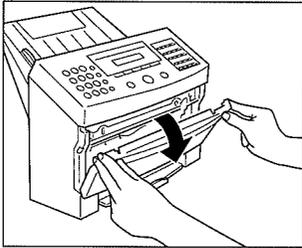
Cause: The front cover is open.
Action: **Close the front cover.**

The fax will automatically print out the contents of memory when you remedy the cause of the problem.

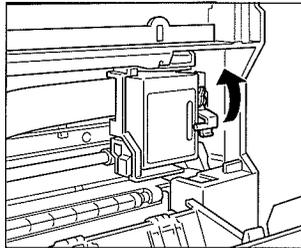
THE BUBBLE-JET INK CARTRIDGE

1 Replacing the BJ cartridge _____ (103)

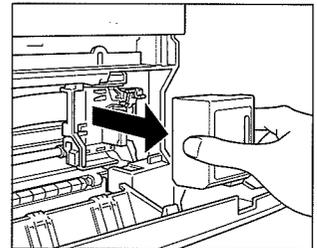
Replace the BJ cartridge when you see the message **CHANGE CARTRIDGE** displayed.



1 Open the front cover of the fax.

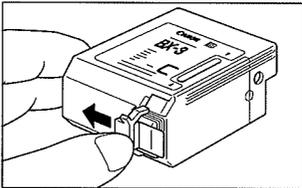


2 Raise the green cartridge release lever up.

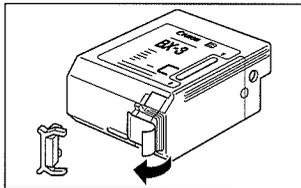


3 Remove the cartridge.

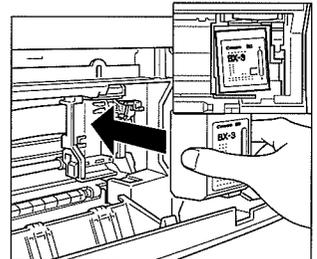
Dispose of the BJ cartridge properly. You may want to place it in a plastic bag to keep from spilling any residual ink.



4 Remove the print head cap from the new BJ cartridge.

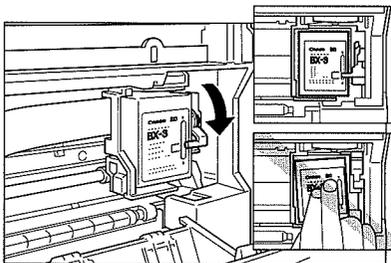


5 Pull off the protective orange tape.



6 Insert the BJ cartridge. Align the slot in the cartridge with the yellow post in the fax.

The yellow post (BJ cartridge guide) should be visible through the slot. The BJ cartridge tilts slightly to the left in the loaded position.

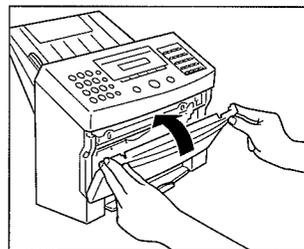


7 Lower the cartridge release lever down until you hear a click to lock the cartridge in place.

Make sure the arm on the cartridge release lever aligns with the marking on the BJ cartridge.

If the lever movement is not smooth, release the cartridge and reload it.

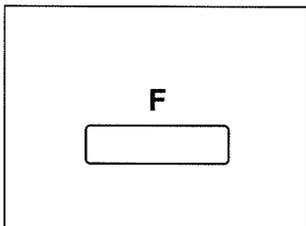
To avoid cartridge misalignment and causing an error message, do not press down on the cartridge or try to align it manually while raising and lowering the green lever.



8 Close the front cover of the fax.

2 Cleaning the Print Head _____ (102)

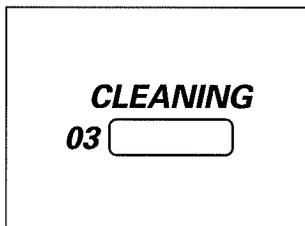
If you notice some degradation in the print quality, try cleaning the print head.



1 Press [FUNCTION].

SELECT MENU

TEL REGISTRATION



2 Press [CLEANING].

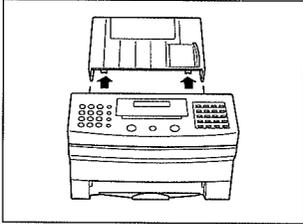
HEAD CLEANING

LOADING PAPER

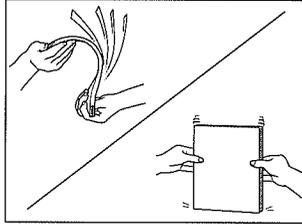
Running out of recording paper may cause memory reception. Load paper into the paper tray and press [STOP] to begin printing the stored document(s).

1 Loading Paper

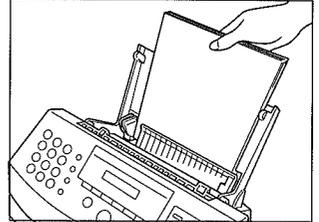
(7)



1 Remove the paper tray cover.



2 Fan a small stack of up to 100 sheets (up to 10 mm thick). Tap the edge of the stack on a flat surface to even the stack.

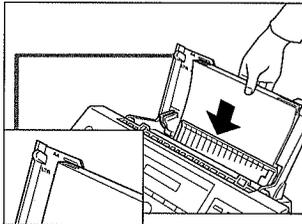


3 Line up the right edge of the stack of paper against the right edge of the paper tray and insert it halfway into the paper tray.



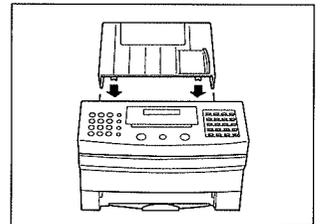
4 Holding the stack of paper, squeeze and slide the paper guide until it touches the left edge of the stack of paper.

Make sure the stack of paper does not exceed the paper limit mark on the right side of the feeder.

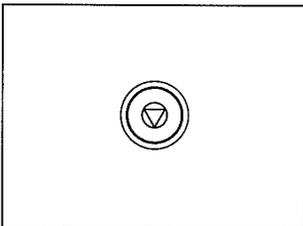


5 Complete inserting the stack of paper into the paper tray until it stops.

Do not force the paper down into the fax.



6 Replace the paper tray cover.

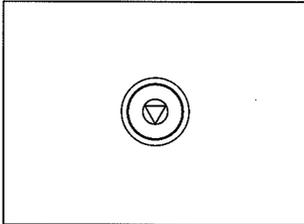


7 Press [STOP].

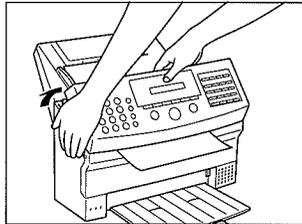
CLEARING DOCUMENT AND PAPER JAMS

1 Clearing Document Jams _____ (98)

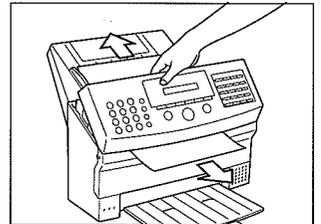
If a document jams or stops halfway while it is being sent, remove it in the following way.



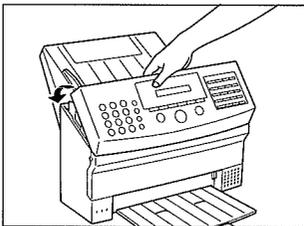
1 Press [STOP].



2 Grip the operation panel with the right hand while holding down the fax with the left hand as shown and gently pull the panel toward you until it opens.



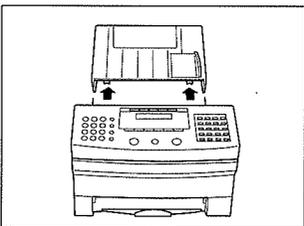
3 While holding the operation panel open, pull the sheet out from the top or bottom.



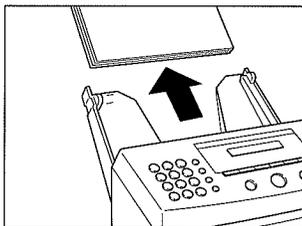
4 Gently push the operation panel shut until it clicks.

2 Clearing Paper Jams _____ (99)

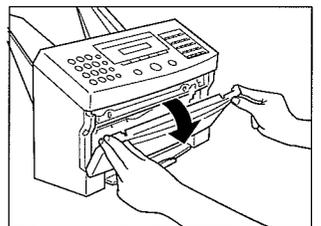
If paper jams when receiving or copying documents, follow this procedure to clear the jam.



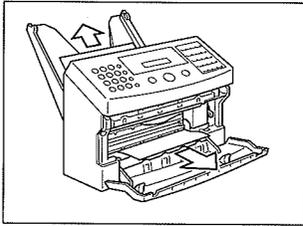
1 Remove the paper tray cover.



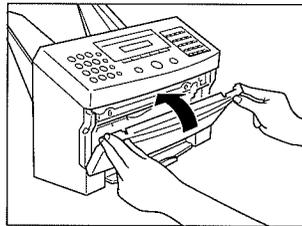
2 Remove the recording paper.



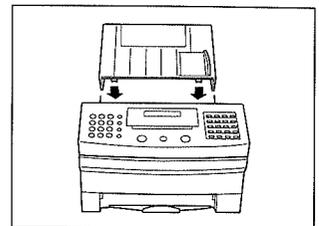
3 Open the front cover.



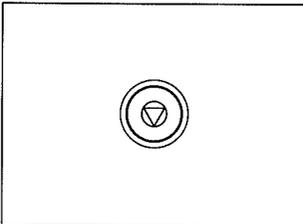
4 Pull the sheet out slowly.



5 Close the front cover.



6 Load the paper, then replace the paper tray cover.

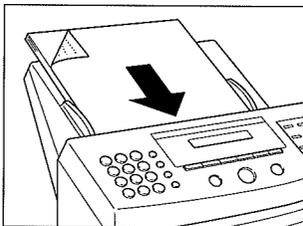


7 Press [STOP].

MAKING COPIES

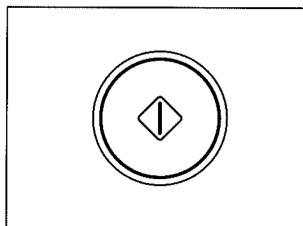
1 Making Copies

(49)



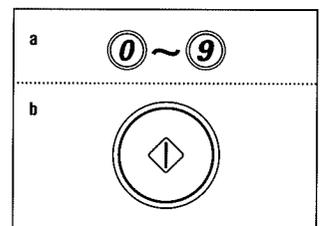
1 Feed the document face-down into the Automatic Document Feeder (ADF).

DOCUMENT READY



2 Press [START/COPY].

COPY PAGE 01



3 Enter the number of copies (up to 99) using the numeric buttons.

Press [START/COPY].

COPY P03

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